# Audley Medical Practice Branch 86 Audley Road London NW4 3HB

www.wentworthmedical.nhs.uk

# **OPENING HOURS**

Monday 8:00am until 6:30pm
Tuesday 8:00am until 6:30pm
Wednesday 8:00am until 1:00pm

**Closed Wednesday afternoon** 

Thursday 8:00am until 6:30pm Friday 8:00am until 6:30pm

# **TELEPHONE NUMBERS**

Appointments, Emergencies, Visits Reception

(0208) 203 5150

Enquiries and Results (<u>results</u> between 11am to 1pm)

(0208) 203 5150

On Wednesday between 1:00pm to 6:30pm Surgery will be closed but all patients will have access to our Wentworth site for medical Care.

If you have an urgent medical problem during this time your will be directed to the Wentworth Site for your medical care.

If you have any urgent medical problems from 6:30pm Please contact 111

# PRACTICE STAFF

## **General Practitioner**

Dr Anuj Patel
Dr Surendra Patel
Dr Stephanie Freedman
Dr Navneet Kaur Sarin
Dr Lara Batchat
Dr Urszula Noga
Dr Michelle Petrou
Dr Sanjiv Ahluwalia

# **Practice Nurse**

Fatu Conteh

## **Health Care Assistant**

Hina Patel

# **Practice Manager**

Margaret Scott

# Reception

Puspa Patel Bela Gajjar

# Administrator

Hina Patel



# **Group Practice**



#### Welcome

Wentworth Medical Group Practice, are over two sites, one in Hendon (Audley) and one in Finchley (Wentworth). The Practice offers a full general practice service and runs specialist clinics for children and pregnant women, and diabetes. We aim to treat all our patients promptly, courteously and in complete confidence. We feel it is important you know who you are speaking to, so our practice staff will identify themselves on the telephone.

Wentworth Medical Practice is a 'teaching practice'. This means medical students from UCLH and King's College Hospital spend time with us in order to gain the experience they need to become doctors.

If you live in our practice area and would like to register with us, please complete one of our registration forms available from reception

For minor illness or injuries assessment and treatment you can drop into the NHS walk-in centre at Finchley Memorial Hospital, Granville Road, Finchley N12 0JE (9.00am-7.00pm)

## **APPOINTMENTS**

Ring our main number on (0208) 203 5150 to book an appointment or in person at the practice.

- Urgent cases are seen on the day.
- If your condition is **non-urgent**, you can also see a GP on the same day, though you may have to wait longer if you want to see a particular GP. If you don't need an appointment on the same day, you also have the option to book up to 1 week in advance if this is more convenient for you.

We have a Nurse based in our practice treat patients for a wide range of common conditions. You can expect to see a nurse within one working day.

 Remember that the results of tests can only be given to the patient.

If you require an interpreter please inform the receptionist when you book your routine appointment.

## You can help us by:

- Being on time for your appointment
- Letting us know if you need to cancel
- Calling for a home visit or urgent appointment before 10am
- Please call for test results between 11am to 1pm.

If you are unable to attend for your appointment please let us know so that we can offer this to another patient.

\*Urgent appointments are not for Repeat Prescriptions, fitness for work certificates or for signing forms.

#### **Home Visits**

Whenever possible we prefer to see you at the Surgery. Home visits should only be requested for those who are unable to come to the Surgery because of serious illness and infirmity. They should be requested before 10.00am if at all possible.

## **Extended out of hour services**

Please call the call centre 0203 948 6809 to book an appointment. Mondays to Fridays 6.30pm -8.00pm Weekends and bank holidays 8.00am – 8.00pm

#### NHS 111 www.nhs.uk

NHS 111 operates a 24 hour advice and health information service

## Accident and emergency/999

Whatever the day or time, if you or someone else experiences severe chest pain, loss of blood or suspected broken bones, go to your nearest accident and emergency department or call **999**.

## Clinics

We run a range of clinics. For an appointment or details, call us on (0208) 203 5150

## **Nurses & Healthcare Assistant**

Contraception repeat ECG

Contraception injection review Blood pressure monitoring

Travel vaccinations (At least 6weeks notice) New patient checks

Childhood immunisations Removal of stitches

Cervical smears Dressings
Diabetic, Hypertensive and Over 75's review
CHD reviews NHS Health Checks
Smoking Cessation Back Pain Clinic

PLEASE NOTE: We do not offer ear syringing services at our practice. We can refer you to a community service to have ear syringing done

#### Child health and immunisation

All new babies are invited for regular check-ups from eight weeks old. The Health Visitor can be contacted at Torrington Park Health Centre on (0208) 446 4201 between 9am and 10am Monday to Friday. She is also able to attend at home.

#### Diabetes

This clinic offers advice and general health check-ups to patients diagnosed with diabetes. Patients are seen by the nurse and a doctor

#### Well Woman Clinic

Advice and treatment for a wide range of women's health issues.

#### **Back Pain Clinic**

We now offer appointment with our back pain specialist within the surgery. Please contact reception to arrange an appointment.

## **Non-NHS Services**

Services such as most travel vaccinations, private sick certificates, insurance forms and some examinations are not covered by the NHS and charges are made in line with BMA recommendations.

## **Prescriptions**

### Repeat prescriptions

If you take medication on a long-term basis, please use the request slip from your previous prescription. You can also call in and ask at reception. Your prescription will be available for you to pick up in <a href="two to three working days">two to three working days</a>, if you attach an SAE we will return your prescription by post.

**Prescription requests will not be accepted over the telephone.** Some of the local pharmacists offer a collection service from the practice.

# How To Register As A Patient

# Registrations are done on week days

If you are new to the area and wish to register with our surgery please ask our Receptionist. If you have your Medical Card then please bring this along with you. Following your registration you will be required to have a new patient check to enable your registration to be fully complete. An appointment will be offered with our Health Care Assistant during your registration. More information is available on our website.

#### Patient Online Access

We now offer patients online access at the practice, patients can have online access to book their appointments and order their repeat prescriptions. They also can access their full medical record by completing our Patient online access form along with their proof of photo ID in person. The process may take up to two weeks.

## Chaperones

All patients are entitled to have a chaperone present for any consultation. Please request this at the time of booking or speak to your GP

#### Disabled access

Disability ramp access is suitable for wheelchairs.

#### Data Protection

All information held about patients is completely confidential. The Practice is registered under the Data Protection Act 1984. This Act protects data held on the computer system.

#### Other Information

You will find a wide variety services that we provide for our patients detailed on our website, including information for new patients, general clinics and practice information.

#### Walk-in Centres

# **Our Zero Tolerance Policy**

Any patient displaying physical abuse, verbal abuse or any threatening behavior, risks removal from the practice. Registering with us is acceptance of this policy. More details can be found on our website.